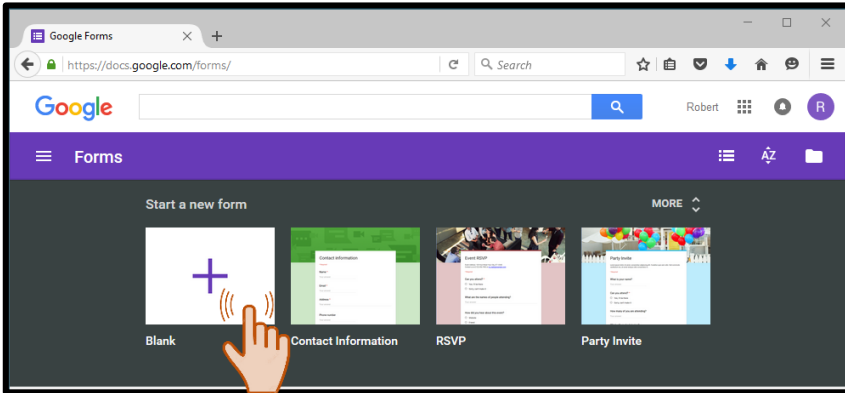


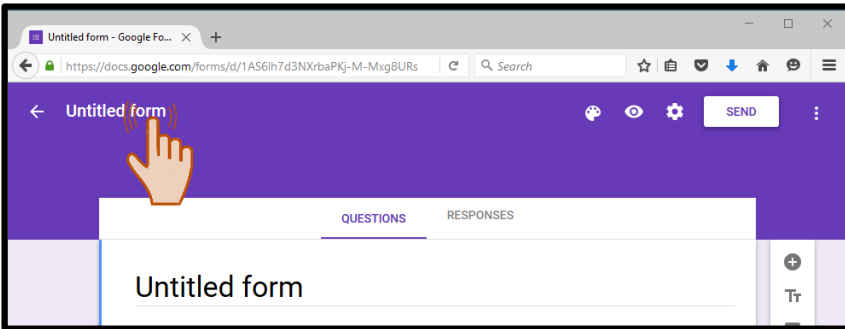
Creating your Google Survey

1. Visit <http://docs.google.com/forms/>

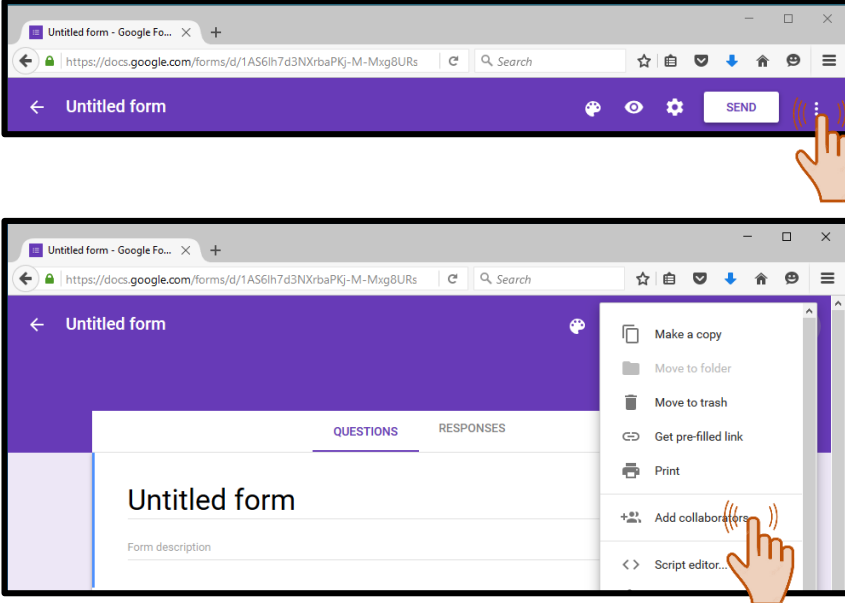
2. Create a blank form



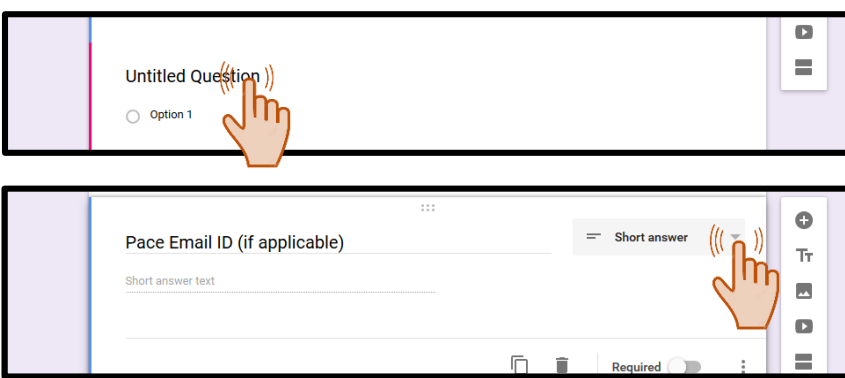
3. Change form title to group's app name



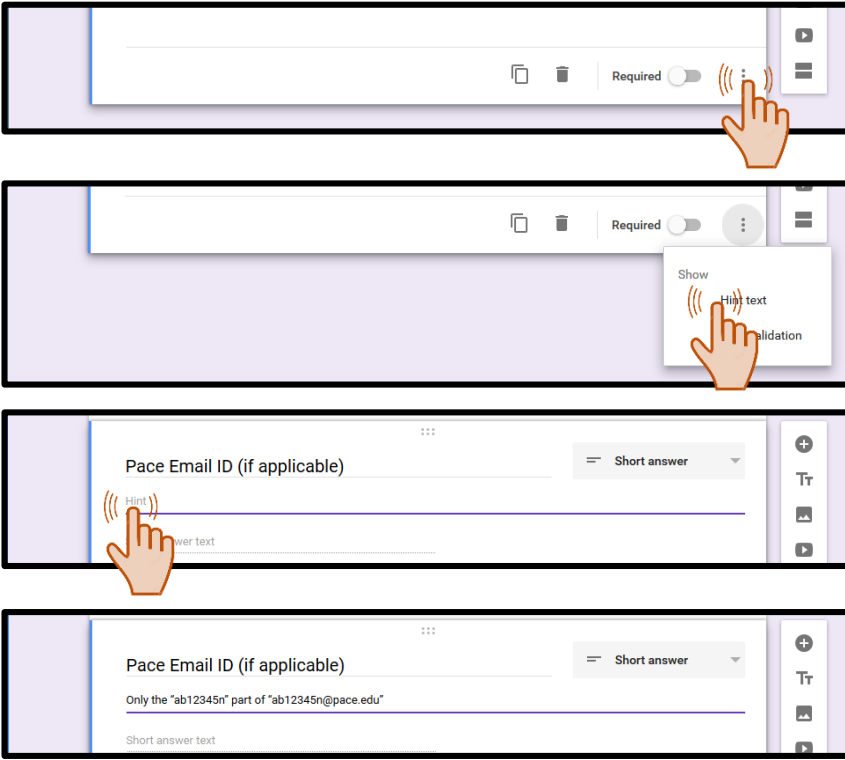
4. Add Collaborators – give team members access to form



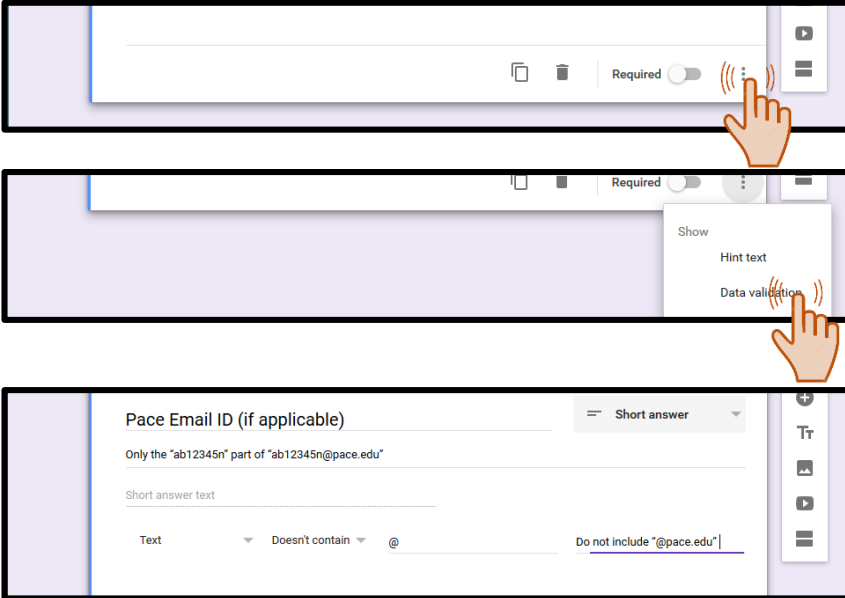
5. Change your first question to a **Short answer** question titled { *Pace Email ID (if applicable)* }



6. Add the hint text { *Only the "ab12345n" part of "ab12345n@pace.edu"* }



7. Add Data Validation rule { Text : Doesn't contain : @ } with error text of { *Do not include "@pace.edu"* }



8. Create at least 6 more questions that are specific to your groups application

- At least one each of question types **Multiple Choice**, **Linear Scale**, & **Multiple choice grid**
- Do NOT use *Short answer*, *Paragraph*, *Date*, or *Time* questions

